

## GPA Petition

S107 Criser Hall  
PO Box 114025  
Gainesville, FL 32611-4025  
352-392-1275/392-1275 TDD  
352-392-2861 Fax  
www.sfa.ufl.edu

**Department Information-** The primary reason students attend UF is to pursue their educational goals. Employment should not interfere or take priority over students' educational pursuits. For this reason, students must maintain at least a 2.0 GPA to work on campus. Students who are below a 2.0 must complete the GPA Petition. Once students complete the GPA Petition form they are to return it to the employing department for submission to Student Employment.

**Student Section-** Please read and complete the student section. Next, take this form to your Academic Advisor and ask them to complete their section. Finally, please take the completed form to your employing department.

Name \_\_\_\_\_ UF ID \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Please circle one: Undergraduate Graduate

\_\_\_\_\_ I am requesting to work on campus with a GPA below a 2.0.

**Academic Advisor Section-** The above student is requesting to work on campus, however has a GPA below a 2.0. We are asking you to please meet with the student and complete the Academic Advisor Section. The Student Employment Office, based on your recommendation, will make a final determination. Thank you for your input and assistance regarding the student's circumstances. After meeting with the student, my recommendation is:

Academic Standing: Good \_\_\_\_\_ Warning \_\_\_\_\_ Probation \_\_\_\_\_ Suspension \_\_\_\_\_

\_\_\_\_\_ Recommend Approval \_\_\_\_\_ Recommend Denial Comments:

\_\_\_\_\_  
Academic Advisor's Signature

\_\_\_\_\_  
Academic Advisor's E-mail

**Financial Aid Administrator's Section-** This section is to be completed by a Student Employment Coordinator.

\_\_\_\_\_ Reviewed Comments:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date