

Verification

WHAT TO DO

UF OFFICE FOR STUDENT FINANCIAL AFFAIRS

S-107 Criser Hall • P. O. Box 114025 • Gainesville, FL 32611-4025 • (352) 392-1275

Your application for federal student aid has been selected for verification, and our office has requested documentation from you/your parents. What should you do?

1. Go to UF's ISIS (*Integrated Student Information System*) Web page (www.isis.ufl.edu) to view your aid status, as well as the forms required to complete verification at the University of Florida (UF).
2. On ISIS, under "My Online Services," select "Financial Aid."
3. Select "Aid Status" for the correct year.
4. Your "Aid Status" page will indicate all documents you need to submit, with a link to each form in PDF format.
6. Read the instructions on each form. After you fill out a form online, print and sign it. Return the signed form to our office with any additional requested documentation as soon as possible. Failure to submit these documents quickly can delay your receipt of financial aid.

To be eligible for federal student aid, you must have a valid *Free Application for Federal Student Aid* on file with the University of Florida during your period of enrollment.

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Deadlines for Submitting Documents

1. **Federal Perkins Loan, Supplemental Educational Opportunity Grant (SEOG), and Federal Work-Study (FWS)** applicants must submit ALL documentation needed to complete the verification process by the last day of the term for which they are enrolled. Unpaid Perkins, SEOG, and FWS are cancelled on a term-by-term basis.
2. **Federal Pell Grant** applicants selected for verification must submit ALL documentation needed to complete the verification process within 120 days after their last day of enrollment for the academic year, OR by the academic year deadlines established by the U.S. Department of Education, whichever comes first. To check the deadlines, go to ISIS at www.sfa.ufl.edu and select "Aid Status."

Pell Grant applicants who withdraw from school within the term will be given a 120-day extension from the date they withdraw.

Consequences of Missed Deadlines

1. Applicants who miss the deadlines will be ineligible for financial assistance and will:
 - Not be disbursed any additional Federal Perkins, SEOG, or Federal Pell Grant funds and may be subject to repayment of any funds previously received for the academic year.
 - Not be eligible to continue through the FWS program.
 - Not be eligible for Federal Direct Stafford Loan certification.
2. Federal Direct Stafford Loan checks of applicants selected for verification after their loan applications have been certified will not be disbursed until their verification is complete.

SFA does not discriminate based upon race, creed, color, religion, age, disability, sex, sexual orientation, marital status, national origin, political opinions or affiliations, or veteran status.

This document is available on request in alternative formats. Call SFA's phone line for students with disabilities: (352) 392-1272 (V / TDD).

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Student Financial Affairs' Web site: www.sfa.ufl.edu

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