



Division of Student Affairs
Office for Student Financial Affairs

S-107 Criser Hall
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Gainesville, Florida 32611-4025
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Students are limited to working 20 hours per week and must maintain at least a 2.0 GPA in order to continue eligibility. However, students can petition to work up to 32 hours per week. In order to be considered for this exception, please complete your section of this form, have your academic advisor complete their section and then return this form to Student Employment in S107 Criser Hall.

Student Section-Please read and complete this section.
Name _____ UF ID _____
Address _____
Phone Number _____
I am requesting a student employment exception for the following reason:
_____ I am requesting student employment while my GPA is below a 2.0.
_____ I am requesting to work more than twenty (20) hours per week. I would like to work _____ hours per week in the department of _____.
Academic Advisor Section-The Student Employment Office within the Office for Student Financial Affairs will make the final determination regarding those cases where student employment regulations are made. We are asking that you meet with the student and then complete this section of the petition. Thank you for your input and assistance regarding the student's circumstances.
Academic Standing: Good _____ Warning _____ Probation _____ Suspension _____
After meeting with the student, it is my recommendation that the student's petition be:
_____ Approved _____ Denied
Financial Aid Administrator's Section-This section is to be completed by a Student Employment Coordinator.
_____ Approved _____ Denied
Signature _____ Date _____