Office for Student Financial Affairs
Division Enrollment Management

S107 Criser Hall
PO Box 114025
Gainesville, FL 32611-4025
352-392-1275/392-1275 TDD
352-392-2861 Fax
www.sfa.ufl.edu

Academic Progress Petition
Academic Plan of Work Addendum

Please complete this addendum if the initial academic plan of work previously submitted with the Academic Progress (AP) petition has changed. ***This addendum is to be completed by the advisor.*** Below are examples of when to submit an addendum:

- Student cannot register for a course initially listed on the plan of work as the section is full.
- Course is not being offered for the semester initially listed.
- Another course is just as suitable for degree completion and student would like to make a change.
- Additional counseling resulted in a new plan of work.
- Student is now employed and has to reduce course load to accommodate employment.
- Student has changed majors and the previous plan of work is no longer applicable.

_____ _____
Student Name UF Student ID

Complete for:
1. Cumulative GPA < the AP standard
2. Successful completion of attempted credit hours <75%
3. Maximum Timeframe for degree completion exceeds 150%

Semester	Course	Required?	Course	Required?
_____	_____	__Y/N___	_____	__Y/N___
	_____	__Y/N___	_____	__Y/N___
	_____	__Y/N___	_____	__Y/N___
	Recommended Course Load for this semester = _____			
	Remaining Credit Hours needed to complete degree or certification requirements (including this semester): _____ or Length of time for student to meet the AP standards: _____ (i.e. 1 semester, 2 semesters)			

Semester	Course	Required?	Course	Required?
_____	_____	__Y/N___	_____	__Y/N___
	_____	__Y/N___	_____	__Y/N___
	_____	__Y/N___	_____	__Y/N___
	Recommended Course Load for this semester = _____			
	Remaining Credit Hours needed to complete degree or certification requirements (including this semester): _____ or Length of time for student to meet the AP standards: _____ (i.e. 1 semester, 2 semesters)			

Advisor Comments: _____

_____

_____

_____ _____
Academic Advisor Signature/Date Email Address/Phone Number